



NEW BULGARIAN UNIVERSITY

DEPARTMENT OF ECONOMICS

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TECHNICAL REQUIREMENTS FOR FORMATTING THE PAPERS

International conference “The Economy of the 21st Century – Corporate, National and International”

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The papers will not undergo any additional editing. The authors are taking the entire responsibility for the correctness of the text. The final versions of the papers are to be submitted electronically to econconf@nbu.bg by 30th of October 2017.

The papers must be formatted according to the following standard requirements:

1. Size of the paper – up to 10 standard pages with single line spacing and with an additional spacing of 6 points before and 0 points after every paragraph. Special indentation of the first line of every new paragraph – 1.20 cm.

The page format is A4 with the following margins:

- for the first page: at the top – 3 cm from the top, 2 cm from the bottom, 3 cm from the left, and 2 cm from the right;

- for the rest of the pages: 2 cm from the top, 2 cm from the bottom, 3 cm from the left, 2 cm from the right.

2. The material is to be prepared using Microsoft Word 97-2003 with inserted charts and tables. Times New Roman – Size 12 must be used as a main font.

3. The title, the author(s) name(s), the abstract, the key words in English language and JEL classification indexes must be situated as follows:

- title (using the main language of the paper), an empty row, title (in English language, if not the main language), in capital letters and bolded font Times New Roman - Size 14 and situated at 3 cm, from the top margin of the page;

- the name(s) of the author(s) and the institution in the row following an empty row under the title (in the main language of the paper); an empty row after the title in English and the name of the author(s) and the institution in English language – Times New Roman Size 12.

- the abstract of the paper (in the main language of the paper), an empty row, the abstract in English language (if not the main language) with size up to five typewriting rows, with an empty row included between – Times New Roman Size 10;

- the key words in English language with italic font and an interval of an empty row below the abstract – Size 10.

- the indexes of the JEL classification – with italic font and an interval of an empty row below the key words – Size 10.

4. The text of the paper starts after an interval of two empty rows below the indexes of the JEL classification. The figures and tables are inserted into the text. All paragraphs of the body text are to be justified with special indentation of the first row 1.20 cm, single line spacing, with spacing of 6 points before the paragraph and 0 points after every paragraph.

5. The sources quoted in the text, are to be marked with the name of the author and year of issue in brackets (), while the formulas – numbered on their left in brackets (). The formulas in the text are to be edited with Equation Editor with Size 10, italic font.

6. References and citations described at the end of the article, are to be written according to the Harvard system convention (or author-date), in an interval of two empty rows under the text of the paper; text aligned to left.